

Co-organised by



香港城市大學
City University
of Hong Kong



Seminar on Occupational Health & Safety (OH&S) Updates in Property Management 28 June 2008 (Saturday)

The Hong Kong Institute of Housing, Chartered Institute of Housing Asian Pacific Branch, the Department of Public and Social Administration, City University of Hong Kong and Hong Kong Quality Assurance Agency have joined hands to organise a seminar on OH&S updates with the aim to promoting a wider understanding of the changes, effects and impacts behind the OHSAS 18001:2007 Standards amongst fellow housing management practitioners. Details of the seminar are as follows:

Date & Time	28 June 2008, Saturday
Time	2:30 p.m. – 5:00 p.m. (Registration begins at 1:45 p.m.)
Speaker	<p>Mr Benny MOK Siu Man BA, Chartered Surveyor, CCAA EMS Auditor, CCAA IPC QMS Senior Auditor, IRCA IPC QMS Lead Auditor, IRCA OH&S Provisional Auditor, HKQAA OHSAS 18001 Lead Auditor</p> <p>Mr Mok is an IPC QMS Senior Auditor in 2005 and EMS Auditor in 2006 of China Certification & Accreditation Association. In 2003, he was certified as an OH&S Provisional Auditor of IRCA and he is now currently an IRCA IPC QMS Lead Auditor.</p>
Seminar Contents	<ul style="list-style-type: none"> • Highlights on the changes of OHSAS 18001:2007 requirements. <ul style="list-style-type: none"> ○ New terms and definitions ○ Major changes in the new standards ○ Compatibility with ISO 14001:2004 ○ System Documentation updating ○ System conversion timetable and requirements • Introduction of Risk Assessment <ul style="list-style-type: none"> ○ Hazard identification ○ Risk Assessment and Control • Experience Sharing <ul style="list-style-type: none"> ○ Good practices in OH&S ○ Common OH&S related issues
Venue	Tin Ka Ping Lecture Theatre (田家炳演講廳) City University of Hong Kong, Tat Chee Avenue, Kowloon
Language	Cantonese with English PowerPoint
Fees	HK\$50 (Student Member Concession) HK\$80 (HKIH / CIH Member) HK\$100 (Non-Member)
Deadline	26 June 2008, Thursday
Capacity	260 persons (First Come First Served)
CPD Units	2.5 (HKIH Members Only)

Interested members please make reservations by completing and returning the Reply Slip overleaf via Fax. No.: 3747 0500 on or before Thursday, 26 June 2008. Please mail payment by cheques made payable to “*Chartered Institute of Housing Asian Pacific Branch*”) to Units 2709-11, Shui On Centre, 6-8 Harbour Road, Wanchai stating “*OH&S Seminar*” on the envelope. Should you have any further enquiries, please feel free to contact HKIH on 2544 3111 or CIHAPB on 2356 8680.

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HONG KONG QUALITY ASSURANCE AGENCY

香港品質保證局



Asian Pacific

Reply Slip

(To be returned by 26 June 2008 via Fax No: 3747 0500)

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28 June 2008 (Saturday)**

To: HKIH / CIHAPB

Units 2709-11

Shui On Centre

6-8 Harbour Road

Wanchai, Hong Kong

Enquiries: 2544 3111 (HKIH) / 2356 8680 (CIHAPB)

Member Details

To facilitate our allocation of seats, please indicate your dual membership of HKIH & CIH by indicating your membership numbers for both Institutes below, if applicable.

HKIH Mem. ID _____

CIH Membership No. _____

Name: _____

Company: _____

Cheque No.: _____ Name of Bank: _____ Amount: HK\$ _____

Tel No. / Mobile: _____ Fax No.: _____

E-mail: _____ Date: _____

For email confirmation purposes.

Remarks:

1. Reservations by fax are accepted but would only be confirmed upon receipt of **FULL PAYMENT**.
2. Payment can be made by cheques made payable to “**Chartered Institute of Housing Asian Pacific Branch**”.
3. Full payment must be received prior to the commencement of the seminar.
4. Reservations cannot be confirmed until expiry of enrolment deadline.
5. Cheques received would be shredded for all unsuccessful reservations.
6. Official receipts are available upon request.